



TOWN OF WEST HARTFORD

AGENDA ITEM SUMMARY

To: Town Council

From: Matt Hart, Town Manager

Date: August 14, 2018

CC: M. Church; P. Privitera

Subject: Resolution (Hart) to Appropriate Unexpended Funds in the West Hartford Library Fund. (11)

Background: The West Hartford Library Fund is a special revenue fund used to account for grants and operation of the library's copiers. Annually, available fund balance in the West Hartford Library Fund is appropriated at the recommendation of the Library Director and in accordance with the fund purpose.

Operational Impact: Funds would be used to purchase computers, furniture and equipment for the Town's libraries. Unused funds would roll to fund balance and could be considered for appropriation in subsequent fiscal years.

Financial Impact: Town Council adoption of this resolution would have a direct fiscal impact on the fiscal year 2018/19 budget of the West Hartford Library Fund. Available fund balance in the amount of \$71,611.30 would be appropriated for the purchase of computers, furniture, and equipment to benefit the library.

Legal Review: Corporation Counsel's office has reviewed and approved the form and legality of the proposed resolution.

Project Schedule: Funds would be expended in fiscal year 2019. Any unexpended funds would roll to fund balance of the West Hartford Library Fund.

Recommendation: In order to allow the Library Director access to program funds for the reasons stated above, I recommend Council approval of the attached resolution.

Attachments: See attached resolution.

**RESOLUTION TO APPROPRIATE UNEXPENDED FUNDS IN THE WEST
HARTFORD LIBRARY FUND**

WHEREAS, the West Hartford Library Fund is a special revenue fund used to account for grants received through the borrowIT CT Program, other intergovernmental and private foundation sources, and operation of the library's copiers, which are supported by user charges, and

WHEREAS, as of June 30, 2018 there is \$71,611.30 in unreserved, undesignated fund balance available for appropriation, and

WHEREAS, funds are needed for the purchase of computers, furniture and other equipment for the library,

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST HARTFORD that an appropriation for the purchase of computers, furniture and other miscellaneous library equipment is hereby authorized and the Fiscal Year 2018-2019 West Hartford Library Fund budget is hereby amended as follows:

Estimated Revenues:

29-410501-40303-9399	Fund Balance	\$71,611.30
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Appropriations:

29-410501-40303-3151	Computer Equipment	\$25,000.00
29-410501-40303-3268	Library Furniture/Equipment	\$46,611.30

Hart

8/14/2018